

Where Can I Find New Business Item Forms?

Forms for submitting New Business Items are available as follows:

- The NBI form is available on the 2017 RA delegate website (<http://ra.nea.org/delegate-resources/>). Delegates downloading, completing and printing the electronic form must **provide three copies** when submitting the item to the Committee on Constitution, Bylaws and Rules, one of which will be returned to the maker. The Committee does not accept electronic submissions.
- Hard-copy forms will be available during normal business hours in the Executive Workroom starting on Tuesday, June 27 through noon on Saturday, July 1. The workroom is located in room 252A in the convention center.
- Hard-copy forms will be available during and immediately following the hearing on Constitution, Bylaws and Rules – scheduled for Saturday, July 1 at 1:00pm (check program book for location),
- Once the RA opens, hard-copy forms will be available from the Committee on Constitution, Bylaws, and Rules at the front of the stage.

Delegates must use the current form. **Previous versions will not be accepted.** The correct form says “last updated 2016” and includes a signature line granting permission to publish the contact’s email address.

(Committee on Constitution, Bylaws, and Rules) (10/16/16)

NEA Representative Assembly
NEW BUSINESS *

DATE/TIME	TITLE	NEW BUSINESS?

Number of Delegates: _____

Please print. Entirely and legibly (3 copies)

Provide Title of Motion**:

Check at least one Goal and/or Core Function Area:

GOALS <input type="checkbox"/> Goals: Shared Values <input type="checkbox"/> Monitoring Affiliates for Educator Voice and Engagement (GA) <input type="checkbox"/> Organized Educators for Successful Students (GS)	CORE FUNCTION AREAS <input type="checkbox"/> Research, Policy & Practice (CF-1) <input type="checkbox"/> Organizing (CF-2) <input type="checkbox"/> Advocacy and Outreach (CF-3)
<input type="checkbox"/> Communications (CF-4) <input type="checkbox"/> Business Operations (CF-5) <input type="checkbox"/> Governance (CF-6)	

Rationale, Background (40 words maximum):

Submitted by: (Check only one)

(1) _____ 50 Delegates (The appropriate form for signatures of 50 delegates must be attached)
 (2) _____ Majority vote at regularly called meeting of the state delegation in connection with the annual meeting.
 (3) _____ NEA Board of Directors
 _____ NEA Executive Committee
 _____ Governance body of affiliates (Identify Affiliates)
 (4) _____ Committee on Constitution, Bylaws, and Rules

Contact Person: _____ State: _____
 Contact Phone # during RA: _____ Personal Email: _____

Optional: I authorize NEA to publish my e-mail address for distribution to delegates at this Representative Assembly
 _____ (signature)

Recorder: _____ State: _____

**Submit to the Committee on Constitution, Bylaws, and Rules
 No later than noon on the second day of the Representative Assembly**

**This business, relating to substance, process, or program for the session shall be specific in nature and contain an application... (blanking rule 2)
 ***By new business, you may introduce an addition or amendment to an already introduced, but uncompleted item for the session... (blanking rule 3, 4)

Does your form have this
 “optional” line?

If not, you do not have the
 correct form!

