



NATIONAL  
EDUCATION  
ASSOCIATION

nea.org

Great Public Schools  
for Every Student

---

1201 16th St., N.W. | Washington, DC 20036 | Phone: (202) 833-4000

Lily Eskelsen García  
*President*

Rebecca S. Pringle  
*Vice President*

Princess R. Moss  
*Secretary-Treasurer*

John C. Stocks  
*Executive Director*

**TO:** NEA Board of Directors  
NEA Executive Committee  
State Affiliate Presidents  
State Affiliate Executive Directors

**FROM:** Michael Edwards  
Senior Director, NEA Center for Governance

**DATE:** May 31, 2017

**RE:** At-Large Director Elections for the 2017 NEA Representative Assembly

---

Delegates to the 2017 NEA Representative Assembly will elect eight (8) Active members employed in education support professional positions to serve as at-large directors on the NEA Board. Seven (7) at-large positions are for regular three-year terms, and one (1) position is for a one-year term. These positions must be filled to meet the requirements of Article V, Section 1 of the NEA Constitution. Relevant provisions appear below:

f. Active members employed in education support professional positions shall be represented on the Board at least in proportion to their membership in the Association. If the percentage of such members elected to the Board fails to achieve such proportional representation, the Representative Assembly shall elect at large the number required to assure such representation. Candidates for these positions shall be nominated by the delegates at the Representative Assembly who are Active members employed in education support professional positions.

The July 2 issue of *RA Today*, the official newspaper of the Representative Assembly, will carry pictures of at-large candidates and statements containing biographical information (please see the attached for information about submitting the photo and statement). Candidate photographs will also be displayed on video screens throughout the convention center during the first three days of the Annual Meeting beginning with the opening of delegate registration. If you know of any prospective candidates for the at-large positions, please share this information with them.

NEA Standing Rule 11 provides that nominations shall occur at the first business meeting of the Representative Assembly and that the elections on the first ballot shall be held on the second day of the Assembly. Further information regarding nominations and campaign procedural requirements may be found in Standing Rule 11 and in *Campaign and Election Regulations for NEA Offices*, which is available from the NEA Executive Office – Center for Governance.

Cc:

Committee on Constitution, Bylaws, and Rules

Chairperson, Committee on Elections

Chairpersons, NEA Ethnic Minority Affairs Committee

President, National Council for Education Support Professionals

President, National Council for Higher Education

Delegates to the NEA Representative Assembly

State Annual Meeting Coordinators

2017 At-Large Candidates

## INFORMATION AND DEADLINES FOR AT-LARGE CANDIDATES

### **Candidate Briefing: 4:00pm, Wednesday, June 28**

The Committee on Constitution, Bylaws, and Rules will brief candidates for office and their campaign managers at 4:00pm on Wednesday, June 28, 2017 in **Room 251 at the Boston Convention and Exhibition Center** in Boston, MA. Candidates and/or their representatives are strongly encouraged to attend this briefing.

### **Filing for Office**

Candidates may file for office any time before the beginning of nominations at the first business meeting of the Representative Assembly on Sunday, July 2. **However, candidates are strongly encouraged to file by noon on July 1, in order to take advantage of candidate photo video displays and photo/statement printing in the *RA Today*.**

Filing forms are available on the delegate website (<http://ra.nea.org/delegate-resources/>) or from Carrie Lewis in the NEA Center for Governance ([clewis@nea.org](mailto:clewis@nea.org)). Beginning on June 27 through noon on July 1, candidates can pick up filing forms from Carrie Lewis in Room 252A in the convention center. Filings will be accepted via email to [clewis@nea.org](mailto:clewis@nea.org) through June 20 and again via email or in person starting June 27 in Room 252A in the convention center.

### **Candidate Photographs for Video Displays: Initial Deadline, 2:00pm, Thursday, June 29**

Candidates for at-large positions on the NEA Board of Directors may have photographs displayed on video screens throughout the convention center, at selected times and locations, during the first three days of the Annual Meeting and RA beginning with the opening of delegate registration through the closing of the polls. Any candidate who wishes to take advantage of this service from the beginning must have submitted a photograph to the NEA Committee on Constitution, Bylaws, and Rules by 2:00pm, Thursday, June 29, 2017. Candidates providing photos after this deadline will be added to the video screens as soon as possible. A photographer will be available for candidates who wish to have a photo taken. See below for the dates, times, and locations.

### **Candidate Photographs/Statements for *RA Today*: Deadline, Noon, Saturday, July 1**

Candidates for at-large positions on the NEA Board of Directors may have photographs and biographical information published in the July 2 issue of *RA Today*, the official newspaper of the 2017 NEA RA. Any candidate who wishes to take advantage of this service must have filed for office and submitted a photograph and biographical information to the NEA Committee on Constitution, Bylaws, and Rules by noon on Saturday, July 1, 2017.

- An NEA photographer will be available to photograph at-large candidates who may desire this service. To meet publication deadlines, these photographs will be taken between 11:00am and 11:30am on both Thursday, June 29, and Saturday, July 1, in Room 252A at the convention center. Electronic candidate photographs (sent to [clewis@nea.org](mailto:clewis@nea.org)), must be in color; in JPG, GIF, or PNG file format (JPG format suggested); no smaller than 500KB and no larger than 5MB.
- Biographical statements (maximum of 100 words for all responses totaled) must be submitted on the form provided by NEA to Carrie Lewis ([clewis@nea.org](mailto:clewis@nea.org)).

## **Campaign Materials**

Standing Rule 12.A specifies that any printed material distributed in the auditorium and adjacent lobbies must be cleared with the chairperson of the Committee on Constitution, Bylaws, and Rules. To ensure compliance with Rule 12.A, the Committee has adopted the following procedures:

- Every candidate is required to transmit two copies of any printed campaign material to the chairperson of the Committee on Constitution, Bylaws, and Rules. This material is retained by the Committee for the duration of the Representative Assembly. Materials may be submitted in Room 252A at the convention center beginning June 27, 2017. Copies of printed materials may also be submitted to the Committee at the candidates briefing.
- Retention of the material by the Committee will constitute clearance. The chairperson of the Committee will contact candidates as needed. The chairperson of the Committee will announce any violation of this procedure to the Representative Assembly.

## **Lotteries Required by Standing Rule 11**

Lotteries will determine (a) the order of nominations for each category, (b) the order of responses by candidates or designees, and (c) the order in which candidate names appear on the ballot. These lotteries will be reviewed at the candidates briefing on June 28 and are described in detail in the *Campaign and Election Regulations for NEA Officers* booklet, and in NEA Standing Rule 11.B.

## **Nominations**

Standing Rule 11 provides that candidates be nominated from the floor of the Representative Assembly. Candidates for at-large positions representing education support professionals (ESP) on the NEA Board of Directors must be nominated by delegates who are also ESP members. Candidates should notify the Committee on Constitution, Bylaws, and Rules about the name of and the microphone number to be used by their nominators as early as possible, using the form provided in the filing packet. Nominators are welcome to attend the candidates briefing on June 28.

## **Raffles and Lotteries for Campaign Fundraising**

Board of Directors policy permits candidates for NEA office to give away items by lottery, raffle, drawing, or similar means, provided that such activity is legal under the relevant state law. It is illegal in most states to conduct an activity in which any participant pays or promises to pay money to be eligible to win a prize. If a lottery or similar activity is to be legal, everyone who is otherwise eligible to participate must have an equal opportunity to win regardless of making a contribution.



*Great Public Schools for Every Student*