Have a Question on An Item Up for Discussion?  
Here’s how to find help

Delegates often use “Requests for Information” during debate to get information on an item up for discussion. But, did you know that there are other ways to find answers to your questions before debate? If you have a question on an item that has been printed in the RA Today:

- **Visit the Points of Information Kiosk** – This popular booth will again be set up to the side of the RA stage in the delegate business area. Staff can assist delegates in getting answers to questions on proposed NBIs before they come up for debate. This booth offers delegates a great way to ask questions, particularly those that might require some research, and get the answers back before they go to the microphone to speak for or against an item.

- **Ask State Caucus Chair** – He or she might have the answer or might be able to point you to someone who does.

- **Ask your NEA Board members** – Board members are familiar with NEA programs and policies and may often be able to find the information you need.

- **Contact the maker** – E-mail addresses are printed in the RA Today for all NBI makers who consent.

- **Request for Information** – If you are unable to find an answer to your question, or something said by the maker or other speakers raises a new question for you during debate, you can call in on a “Request for Information.” This will allow you to ask a question through the Chair to the maker of the motion or to ask the Chair to provide information about the item. **Requests for Information must not be used to enter debate, or to ask a question to which you already know the answer.** Delegates are encouraged to avoid excessive use of Requests for Information for questions that can be answered ahead of time using the other options outlined above.

**Want other delegates to hear the answer to your question?** Don’t use Requests for Information to convey to other delegates information you have received. Instead, get the answer in advance using the above options. Then, call in to speak for or against the motion and use the information in your remarks.

These processes will help ensure a full, effective debate with well-informed delegates.